

# The McCarthy Dressman Education Foundation

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610 East South Temple, Suite 110  
Salt Lake City, Utah 84102  
Phone: 801-578-1260 Fax: 801-578-1261  
www.mccartheydressman.org

## APPLICATION FOR ACADEMIC ENRICHMENT PROGRAM

(Remember to preview the program materials packet carefully before applying.)

### Part A: Background Information

Date of This Application: \_\_\_\_\_

Project Title: \_\_\_\_\_

Individual Applicant or Team Leader: \_\_\_\_\_

Name: (last name, first name) \_\_\_\_\_

Social Security Number (required): \_\_\_\_\_  
(Application will be rejected without a Social Security number.)

Email Address: \_\_\_\_\_

Address:

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

School Year Address (if different):

Street: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

List the foregoing information for all individuals who will be part of your team if you are applying for a team-based project (use additional paper, if necessary).

Have you (or any team member) applied before? Yes \_\_\_\_\_ No \_\_\_\_\_

If "Yes," when did you apply? \_\_\_\_\_

## **Part B: Narrative**

Please respond to the following items in order. Number your responses to the items. Limit your narrative to 1500 words (double spaced in a 12 point font on one-sided paper.)

1. Provide an introductory description of the project (no more than 100 words).
2. Describe your school or organization and its role in the local community.
3. Describe the students who will participate, including ages/grade levels, pertinent demographics, socioeconomic characteristics, and the number of students who will participate. If possible, include the percentage of participating students who are eligible for free/reduced price lunch.
4. Explain how your project meets these criteria:
  - a. How is your project original, pioneering or innovative?
  - b. What connection does your project make to the culture of the participants or the community?
  - c. How will the project academically enrich the lives of the participants?
5. Describe what will be produced from this project. Some examples of products might be students' products such as: video, CD-ROM, theatrical performances, journals, essays, logs or a description of how others could replicate this project. (Note: There must be some tangible outcome or product from your grant project that can be disseminated.)
6. Describe your plan to implement the project, including timelines and specific projects to be conducted. Also, how is the disbursement of the grant money divided between the years?
7. Are you requesting funding for a one-, two-, or three-year project?
8. Provide a budget form (see budget attachment) and include a justification of expenditures in paragraph form. Describe how and why you will use the grant money, in coordination with information supplied in response to Item 6 above. Indicate in which calendar year expenditures will be made.
9. Describe any other source of financial support for your project. Include in-kind support from your school or organization and/or community. Include use of facilities, computers, vehicles, etc. (Note: Grant funds are not to be used for rent, maintenance, utilities, or other in-kind support.)
10. How will you evaluate this project? Describe the indicators of effectiveness you will use, such as numbers of students involved, new skills participants will acquire, audiences impacted by the student work, benefit to the community, benefit to students, etc.

By submitting this application you agree to follow all McCarthy Dressman Education Foundation policies, including those requiring ongoing reporting. Copies of those Policies are available upon request.

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**BUDGET FORM**

<b>Amount of Money Needed</b>	<b>What Will The Money Be Used For?</b>	<b>When Will The Money Be Spent?</b>	<b>How Are The Foregoing Expenses Related To Your Program?</b>	<b>How Is The Disbursement Divided Among The Years?</b>